

F.No.MoES/18/04/2018-Estt.  
Government of India  
Ministry of Earth Sciences  
Prithvi Bhavan, Lodi Road

New Delhi  
Dated 19<sup>th</sup> November, 2018.

**Recruitment to the post of Director General of Meteorology in India Meteorological Department in the Higher Administrative Grade Rs. 75,500/-(Annual increment @3%) – 80,000/-(6<sup>th</sup> CPC pre-revised)Pay Level-16(205400 – 224400)as per 7<sup>th</sup> CPC on direct recruitment basis.**

Applications are invited for filling up one(01) post of Director General of Meteorology in India Meteorological Department in the Higher Administrative Grade Rs. 75,500/-(Annual increment @3%) – 80,000/-(6<sup>th</sup> CPC pre-revised)Pay Level-16(205400 – 224400)as per 7<sup>th</sup> CPC under the Ministry of Earth Sciences. It is proposed to fill up the post on regular basis.

### **Qualification and Experience**

#### **Essential:**

- i) Masters' degree in Science or degree in Engineering of a recognized University or equivalent with at least first class (60%).
- ii) The candidates should have at least 20 years of post qualification experience in Research Development, Research Management in the field of Meteorology, Atmospheric or Earth Sciences.

Note1: Qualifications are relaxable at the discretion of the Competent Authority in the case of the candidates otherwise well qualified.

Note 2: The qualification(s) regarding experience is/are relaxable at the discretion of the Competent authority in the case of candidates belonging to the Schedule Castes and Scheduled Tribes if at any stage of selection, the Secretary, Ministry of Earth Sciences is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.

#### **Desirable**

A doctorate Degree in Meteorology, Atmospheric or Earth Sciences, from a recognized University/Institute or equivalent.

**Job Description:** As the Chief of the Department, he is responsible for the day-to-day management of the Department, its scientific and technical activities in the field of Meteorology and allied discipline like Agro-Meteorology, Hydro-Meteorology, Aviation Meteorology, Seismology, Meteorological Instruments, Meteorological Telecommunications, Satellite Meteorology and Weather Forecasting. He/She is also responsible for formulation of planning, administration and functioning of the Centre for the execution of the in-house R&D activities.

**Scale of Pay:** The post of DG, IMD is in the Higher Administrative Grade Rs. 75,500/-(Annual increment @3%) – 80,000/-(6<sup>th</sup> CPC pre-revised)Pay Level-16(205400 – 224400)as per 7<sup>th</sup> CPC.

**Age limit: Not exceeding 58 years.**{The crucial date for determining the age limit shall be the closing date for receipt of application from candidates in India(and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi Sub Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep)}.

**Method of Recruitment:** By Direct Recruitment.

**Selection process:** Persons interested in this post are requested to send their application in the **pro-forma at Annexure-I**. It is requested that applications in the given proforma duly signed by the applicant and endorsed by the employer along with the complete and **up-to-date Confidential Reports/APARs of last five (05) years of the officers who fulfills the eligibility conditions and possess the essential/desirable qualification/experience and who can be spared in the event of their selection my be sent to the Deputy Secretary (Estt.), Ministry of Earth Sciences, Prithvi Bhavan, Lodhi Road, New Delhi - 110003** and should reach within 6 weeks (42 days) (60 days for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi Sub Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep) from the publication of the advertisement in Employment News. In case original APARs cannot be sent, photocopies of the **APARs for the last five years, duly attested by an officer not below the rank of Under Secretary may please be forwarded.**

Applications received directly or without signature of the applicant and endorsement by the employer or after the last date or without Confidential Reports or other wise found incomplete will not be considered.

**While forwarding the applications, it may be verified and certified that the particulars furnished by the officer are correct and that no disciplinary case is pending or contemplated against the officer and he/she has not been awarded any major/minor penalty during the last 10 years.** Integrity of the officer should also be certified.

Details and format relating to the post may be downloaded from the website of Ministry of Earth Sciences i.e. [www.moes.gov.in](http://www.moes.gov.in), [www.imd.gov.in](http://www.imd.gov.in), Department of Personnel & Training [www.persmin.gov.in](http://www.persmin.gov.in)

(R K B Patel)  
Deputy Secretary  
Email: [randhir.patel@nic.in](mailto:randhir.patel@nic.in)  
Tel.No. : 011-24669515.

Encl: As above.

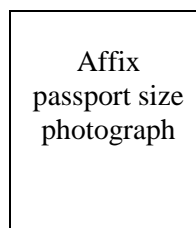
Copy –

1. All Scientific Ministries of Central Govt. with the request to further circulate above vacancy amongst all Public Sector Undertakings/ and Autonomous or Statutory Organizations under their administrative control.
2. IT Division: For placing the same on website indicated above.

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Annexure - I

FORMAT OF APPLICATION



1.	Advertisement No.				
2.	Post for which applied				
3.	Name				
4.	Date of Birth				
5.	Nationality				
6.	Category (SC/ST/OBC/PH/General)				
7.	Address for correspondence (including mobile no. and e-mail id)				
8.	Educational Qualification				
	Course	University/Institution/Board	Year of Passing	Subjects/Stream	Division and Percentage
	Graduation (pl. specify)				
	Post Graduation (pl. specify)				
	Ph.D.				
	Any Other				
9.	Details of Last Employment Held (a) Whether Permanent/Temporary? (b) Designation (c) Scale of Pay +Grade Pay/Total Pay (d) Name of Organization (e) Type of organization (Government/PSU/Autonomous/Statutory Body/Private /Other) (f) Responsibility areas 9G0 Any other details				
10.	Names/Addresses of two references				

Professional Training details and Employment details(if any) may be attached in a separate sheet, writing in chronological order, in the following format.

Organization	Period		Details including designation and responsibility areas
	From	To	

Details of publications, research work, specialization, membership of societies, awards/recognition received and any other information the candidate wishes to provide may also be provided in a separate sheet.

Declaration: I certify that the above information is correct and complete to the best of my knowledge and belief and nothing has been concealed/distorted. If at any time I am found to have concealed/distorted any material/information, my appointment shall be liable to be summarily terminated without notice/compensation.

Place:

(Name and Signature of Candidate)

Date:

**(Certificate To Be Given By The Head Of Organization/Office)**

**[In Case The Candidate Is Employed]**

Certified that the above particulars have been verified and found to be correct. It is also certified that no disciplinary/vigilance proceedings are either pending or contemplated against the officer. He/she has not been awarded any major/minor penalty during the last 10 years. His/Her up-to-date CR Dossier (including ACRs/APARs for the last 5 years) is enclosed. Integrity of the officer is also certified.

Place:

(Name and Signature of the Head of the  
Organization/Office with Official Seal)

Date:

## **General Conditions:**

- I. The Ministry reserves the right to cancel the recruitment without assigning any reason.
- II. The prescribed essential qualifications are minimum and the mere possession of the same does not entitle candidates to be called for interview. If the number of applications received in response to advertisement is large, it shall not be convenient/possible for the Assessment Board to interview all the candidates. The Ministry reserves the right to restrict the number of candidates to be called for interview to a reasonable limit on the basis of desirable qualifications and/or experience. No correspondence shall be entertained with candidates who are not called for interview/selected for appointment. Canvassing in any form will result in disqualification of candidature.
- III. Experience will be counted after completion of essential academic qualifications.
- IV. How To Apply: Applications should be neatly typed on thick plain paper (A-4 size 210 x 297 mm) in the prescribed format as advertised.
- V. Candidates working in Government/Semi-Government Department /Public Sector Undertaking /Autonomous/ Statutory organization should apply through proper channel.
- VI. Copies of certificates in support of educational qualifications, date of birth, disability (OH, PH), community (in case of SC/ST/OBC candidates only) and experience should be attached with the application. Candidates will have to produce the original certificates as and when required.
- VII. Applications received after the closing date or received incomplete in any respect are liable to be summarily rejected. No representation against such rejection shall be entertained.
- VIII. Completed applications should be sent to the Deputy Secretary (Estt.), Ministry of Earth Sciences, Prithvi Bhavan, Lodhi Road, New Delhi - 110003, by Registered Post in a cover super scribed "Application For The Post of Director General of Meteorology in India Meteorological Department" within 42 days (60 days for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi Sub Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep) from the date of publication of this advertisement in Employment News/leading newspapers.

This advertisement is also available on the website DoP&T's website [www.persmin.nic.in](http://www.persmin.nic.in)&IMD website <http://www.imd.gov.in>.